

Conditions consistent with the operating schedule

1. Unless agreed with all the Key Stake Holders of the Safety Advisory Group (SAG) the Premises Licence Holder shall prepare and submit an Event Management Plan (EMP) to the City and County of Swansea (CCS) SAG at least 3 months prior to each event. This must include an overview of the area of the premises to be used, setting out how the event will be managed, the precautions and risk assessments undertaken to cater for all reasonable foreseeable contingencies, and which will demonstrate the procedures, roles and specific responsibilities of the management team, security and associated personnel.
2. The premises licence holder shall ensure that the finalised version of such a plan must be submitted to and approved by SAG no later than 14 days prior to the commencement of the event (or a shorter time with an agreement with all relevant parties of the SAG).
3. The licence shall be limited to 10 events per year (1 event can last up to 2 days)
4. The premises licence holder shall ensure that only reputable security companies will be used at each event Numbers of which will be detailed in the EMP
5. The premises licence holder or nominated person shall ensure that a register of stewards and security personnel to be maintained at all times at the premises. Such register to include the name, registration number, contact details of the member of staff along with the date, time on duty and time off duty. Full details of the agency supplying the staff to be endorsed and the register to be available for inspection on request by a Police or Authorised Officer.
6. The premises licence holder shall ensure an incident recording system is maintained at the premises showing details of the date and time of all assaults, injuries, accidents or ejections, as well as details of the staff member involved the nature of the incident and the action/outcome. The system must be kept available for inspection by the Police or Authorised Officers.
7. No glass bottles or glass drinking receptacles will be permitted on to the site unless previously agreed with the SAG in line with the specific EMP provided
8. The premises licence holder shall ensure that an adequate system of counting and recording persons in and out of the event site to ensure that the customer levels in all areas do not exceed the limit endorsed in the venue risk assessment and EMP. This information must be made available to authorised officers and key stakeholders throughout the event and upon request
9. The premises licence holder shall ensure that any further information needed or requested and agreed by the relevant key stake holder of the SAG will be detailed in the EMP.

10. The maximum permitted number 4999 persons shall be permitted in the licensed area during the event. This number shall include all ticket sales, guests, artists, staff and any persons associated with the safe running of the event.

11. The premises licence holder shall ensure that a detailed plan of the final layout of the site is submitted to the Licensing Authority no later than 7 days prior to commencement of the event, with the area within which amplified and organised music is to be played clearly delineated in red. The location of all structures and facilities including roadways and event areas shall be clearly indicated and entry and exit points of all structures and areas shown. The Fire Points, Medical and First Aid Points and Information Points shall also be shown. The Site Plan is to be gridded and referenced.

12. The premises licence holder shall ensure that an acceptable level of illumination is provided when required to all entrances/exits and escape routes from the event. Checks with relevant key stakeholders, to agree, lighting levels shall take place during low level lighting and prior to the event commencing.

13. The premises licence holder shall ensure that any all aspects of public safety are discussed in advance with the relevant key stakeholders. Details of which will be outlined in the EMP.

14. No Amplified music will take place before 09:00 and after 23:00

15. Adequate litter collection and disposal procedures will be in place in and around the event premises.

16. Where possible deliveries/collections to/from the site will be undertaken at a reasonable time so as to have minimal impact on local residents.

17. Adequate sanitary provisions will be put in place within the event premises

18. There will be no adult entertainment at the premises

19. A Challenge 25 proof of age scheme, shall be operated at the premises where the only acceptable forms of identification shall bear their photograph, date of birth and a holographic mark.

20. A log shall be kept detailing all refused sales of alcohol. The log should include the date and time of the refused sale and the name of the member of staff who refused the sale.

21. Premises to keep up to date records available for inspection of staff training in respect of age related sales.

22. The log shall be available for inspection at the location by the police or an authorised officer of the Council at all times whilst the premises are open.